



Tumour Bank Officer Pancreatic Research Program

We are seeking to appoint a Tumour Bank Officer to support an international project designed to define the underlying events initiating and driving cancer through a coordinated analysis of the cancer genome in large cohorts of patients. The role is responsible for the coordination of tumour banking and data acquisition of patients being treated at in the Sydney South West Area, with key duties including:

- Coordinating with surgeons and other clinical staff to identify eligible patients for tumour banking and obtaining information on patients management plans and investigations;
- Being aware of patients specific management plans;
- Assisting with sample harvesting under the approved protocol;
- Completing clinical data sets and follow up on recruited patients.

This position is part-time, to be worked two set days a week with some flexibility required. Based between the Garvan Institute in Darlinghurst and Sydney South West Area Hospitals, it is essential that candidates have their own car and full and current driving licence.

All applicants must also be able to meet the following criteria:

- Minimum of five years of experience in Nursing or Allied Health Discipline;
- Solid experience liaising with patients and Clinicians;
- Well developed administrative skills, with database experience;
- Good communication and team-building skills;
- Management experience is highly desirable.

The successful candidate for this role will join a supportive and close-knit team, in a role that will provide diverse opportunities and that plays a key part in the quest for better understanding the molecular and cell biology of cancer. The Garvan Institute will reward you with competitive remuneration, including above-standard superannuation contributions and generous salary-packaging arrangements.

Enquiries should be directed to Amber Johns, Project Manager at a.johns@garvan.org.au

Applications should be directed to hr@garvan.org.au and must include a cover letter addressing the above criteria and a curriculum vitae.

Human Resources
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**Please note: Incomplete applications will not be considered.
A full position description can be viewed at www.garvan.org.au/careers**

Closing Date: 03 March 2010